



ACKNOWLEDGEMENT AND AUTHORIZATION FOR PAYROLL DEDUCTION

Student Name _____

Student earnings from industry and campus jobs are typically an important part of the overall financial package to help offset tuition and other related fees that the student incurs at Campion Academy. Therefore, it is strongly encouraged that wages be applied to the student's account at Campion Academy and not paid directly to the student for personal use. Any payments requested to be paid directly to the student for his/her wages while attending Campion Academy must have the written approval of the student, the parents, and the Vice-Principal of Finance.

Please check one:

- Apply wages to my account:** I authorize Campion Academy to apply any wages I earn from industry and/or campus employment directly to my account to help pay for any tuition and other fees charged to me while attending Campion Academy, whether for previous, current, or future charges. In most cases, students are issued actual payroll checks to endorse and turn over to Campion Academy as payments on the school bill. In cases where the student has left enrollment at Campion and/or is not available to endorse the actual paycheck in a timely matter, I authorize Campion Academy to apply the wages directly to my account.

- Pay wages directly to me:** I request that any wages I earn from industry and/or campus employment be paid directly to me for my personal use.

<i>Requires V.P. of Finance approval:</i> _____ <i>Date:</i> _____
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This authorization will remain valid until a written revocation is delivered to Campion Academy (signed by the student and parent and approved by the V.P. of Finance) and the Academy has sufficient time to act upon the revocation.

_____	_____	_____	_____
Student Signature	Date	Parent/Guardian Signature	Date

Office Use Only: